

Otterburn Parish Council

Tuesday 7 July, 2026

7.30pm at Otterburn Memorial Hall

<https://www.otterburnpc.org.uk/>

AGENDA

1. **Apologies for absence**
2. **Declarations of interest**
3. **Minutes of the previous Ordinary and Annual Meeting**
4. **Public Question Time –**
 - a) Cllr John Riddle update
 - b) Kelly Hollings – Kielder Wildcat Project
 - c) New owners of Otterburn Mill
5. **Opportunity for members of the public to raise matters:**
6. **Matters arising**
 - a) item 6a: Bus stop outside Memorial Hall: (Clerk's Report attached)
 - b) item 6b: Parish Council vacancies:
 - c) item 6d: NCC consultation of safety features at Otterburn Mill bridge (B6230): (Clerk's Report attached)
 - d) item 9c: Information board damage: (Clerk's Report attached)
 - e) item 9e: Ray Windfunds CIC Parish Council representative: (Clerk's Report attached)
7. **Finance**
 - a) Budget update
 - b) Clerk's salary and expenses for May & June 2026:
 - c) Payment of invoice to Otterburn Memorial Hall for room hire
 - d) Payment of invoices to C. Mowatt for grass cutting:
 - e) Payment of invoice to Playsafety Ltd for play area inspection:
 - f) Payment of invoice to J. Hartshorne for maintenance on public seating:
8. **Planning**
 - a) 26/01531/FUL: Installation of air source heat pump (ASHP) within a purpose-built external compound located on hardstanding in the NW playground area, replacing current bicycle shelter. The Compound will contain external evaporator units, a GRP plant enclosure, fencing, associated electrical & mechanical infrastructure. Installation of PV panels on extended canopy structure with associated inverters, cabling & distribution upgrades: Otterburn First School, NE191JF:
 - b) 26/02072/FUL: Conversion of external utility room and alteration of internal partition to form en-suite shower room: Holt Cottage, Otterburn, NE191JG
 - c) Ray Wind II proposal update
9. **New business**
 - a) LTP feedback from NCC: (Clerk's Report attached)
 - b) Otterburn Memorial Hall generator fuel: (Clerk's Report attached)
 - c) Play Area inspection review: (Clerk's Report attached)
 - d) Maintenance of the public seating: (Clerk's Report attached)
 - e) 682 bus service to Hexham: (Clerk's Report attached)
 - f) Damaged post box: (Clerk's Report attached)
 - g) Digital switchover update: (Clerk's Report attached)
 - h) Food bank proposal: (Clerk's Report attached)
10. **Any other business / Matters for discussion at the next meeting of the Parish Council**
11. **Date time and place of next meeting**

Tuesday 1 September, 2026 at 7.30pm at Otterburn Memorial Hall.

Following the meeting there will be a 15 minute 'surgery' for anyone wishing to address the Councillors